



CARDEN CONEJO SCHOOL
975 EVENSTAR AVENUE, WESTLAKE VILLAGE, CA 91361
805-497-7005

2023—2024 Elementary School Application (Kindergarten—5th Grade)

The Application Deadline is Friday, March 24th @ 3:00 pm. Acceptance Letters will be mailed on April 14th.
Please submit the following items with the application:

___ **Report Cards** (Include report cards from **all** previous grades. If applying for Kindergarten, include any teacher reports from primary school)

___ **Teacher Letter of Recommendation**

___ A **Writing Sample** that your child completed independently

___ A non-refundable **Application Fee of \$150** (check made out to Carden Conejo School)

Name of Student _____

Circle grade you are applying for: K 1 2 3 4 5

Date of Birth _____ Age _____
(All students applying to Kindergarten must turn 5 by September 1st, 2023)

Name of Current School: _____

Student's Address _____

City _____ Zip _____

Mother's Name _____

Address _____

Cell Phone and Home Phone _____

E-mail Address _____

Father's Name _____

Address _____

Cell Phone and Home Phone _____

E-mail Address _____

Languages spoken at home _____

Sibling/s name/s and age/s _____

Does your child participate in any extra-curricular activities? Please list.

What are your child's academic strengths?

What are your child's academic challenges?

What are your child's personal strengths?

Does your child ever struggle socially? When?

Has your child ever skipped a grade? _____ Repeated a grade? _____ Which? _____

Does your child receive any special services, have an IEP or 504 Plan, have behavioral symptoms, or diagnosis, or curriculum modifications? If yes, please explain below. Attach a separate sheet of paper if necessary.

Which parent is financially responsible for the child _____

How did you hear about Carden Conejo? _____

Signature _____ Date _____

CARDEN CONEJO SCHOOL, INC.

975 EVENSTAR AVENUE
WESTLAKE VILLAGE, CA 91361

ELEMENTARY SCHOOL
(Kindergarten – 5th Grade)

ENROLLMENT CONTRACT FOR THE **2023-2024** ACADEMIC YEAR

Name of Child _____ Applying for Grade _____

A NON-REFUNDABLE **TESTING/APPLICATION FEE OF \$150.00** MUST ACCOMPANY THIS APPLICATION/CONTRACT

TERMS AND CONDITIONS

Carden Conejo School ("School") endeavors to develop, through dedicated teaching of fundamentals, the superior capabilities of each student.

The School reserves the right of dismissal of any child who does not meet the expectations of the School as determined solely by the Head of School. Parents must adhere to the Code of Conduct.

The learning programs will be adapted to meet the health and safety requirements as deemed necessary by the Ventura County Health Department, including the possibility of virtual learning for all or part of the school year.

The School has many expenses of a continuing nature, such as faculty salaries and plant maintenance. In order to plan and maintain these services over the entire academic year, it is essential that the annual income and fees be assured. For this reason, it is understood that students are enrolled for the entire academic year or such portion as may remain after the date of entrance. **Tuition for the whole of the enrollment period shall be deemed earned in full at the time the student attends his or her first class.**

In view of the foregoing, no reduction or remission of fees can be allowed by the School for absence, suspension, dismissal or withdrawal. Because of this necessary regulation, the School requires the Tuition Refund Plan for those who pay less than one full year's tuition in advance. This plan protects the parents at a small cost in the event of absence or withdrawal from classes.

It is hereby understood that acceptance of this application for enrollment constitutes agreement for the undersigned parent or guardian to pay the full tuition and general fees for the school year. Tuition may be paid in equal monthly installments, in advance, the first payment becoming due and payable on July 1, 2023, and on the first of every month hereafter. All other fees and charges are due and payable on July 1, 2023. A delinquent charge of \$40.00 per month is added to all past due accounts.

The Parent/s and the Carden Conejo School further agree that continued enrollment of the child(ren) shall constitute a continuing agreement between the parties, with the parents obligated to pay to The Carden Conejo School the required full tuition and fees for the school year enrolled.

I also understand and agree that in the event I (we) default on any monies or payments herein agreed to be paid, the entire balance owing shall become immediately due and payable; and in the event it becomes necessary to engage an attorney or collection agency or to institute legal action to enforce the terms of this agreement, I understand that I will be liable to pay all collection agency fees, attorney's fees and costs of suit incurred by The Carden Conejo School.

Signing of this application/contract gives permission for the student named above to take part in all school activities, including sports and trips away from school premises, and absolves the school from liability for any injury incurred by the student at school or during a school activity.

Parent or Legal Guardian (Signature) _____

Date _____

Application approved _____

Date _____

Head of School, Carden Conejo School, Inc.

School will return a full-executed copy of this contract with the tuition invoice in June