

Important Information, Instruction for Distance Learning

Hello Parents,

We are very grateful for your patience and support as we build our online program. Please see important information and instructions below.

- Each student will need her/his own device. (have a post-it or piece of tape ready to cover the camera)
- Your child may use a computer/laptop, tablet, ipad or phone.
- We will be using Google Meet for interactive lessons (homeroom, math, science)
A link will be sent through email to allow the student to join the Meet/lesson. Kinder - Fifth will use student Gmail addresses, Pre-school, Pre-k and Jr. K will use parent email addresses. Kinder - Fifth Gmail login credentials will be sent home on Tuesday.
- Google Meet lessons will be recorded for students unable to participate in the live lesson. A link will be emailed to access the recorded lesson.
- We will use YouTube for pre-recorded lessons (art, music, French, computer, sports). Students may access these lessons at any time.
- If using a computer, you will need the Google Chrome browser.
- If using a phone, tablet or ipad you will need the Google Meet app.
- The student device should have a camera and microphone so your child may ask questions and share work. But if the device does not have a camera or microphone, your child can still see and hear the lesson.
- Students will be asked to turn in completed work by sharing in google drive or email.

Please plan to help your child access the lessons the first week. Should you encounter any problems accessing the lessons, you can call the office (805.497.7005), email (Bob.Fleming@cardenconejo.com), or fill out a [Distance Learning Support Ticket at this link](#).

Additional information including schedules will be emailed Monday.

Thank You,
Lisa Macias-Flavin
Head of School