



THE SUNDIAL



"We remember only the sunny days"

September 2019

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Parents should read to the child daily, and they should show enthusiasm. It is their responsibility to awaken the young child to the world of books and to create a sense of the importance of reading.

The child should have many opportunities to observe his parents reading and enjoying it. Literary companionship helps to create a lasting bond between parents and child.

Let's Bring Them Up Sensibly by Mae Carden

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CALENDAR OF EVENTS

Students Visit Classrooms

On Wednesday, August 28th at 11:00 am, all students are invited for a brief visit with their new teacher and classmates. Parents should accompany their children entering Pre-School, Pre-K, Junior K, and Kindergarten. Parents of children in upper grades may come but it is not required. A postcard was mailed to all students on August 22nd notifying them of their new teacher. **Elementary school students do not need to wear their school uniform on the visitation day.**

CCPA New Parent Tea

All parents/grandparents new to Carden Conejo School are invited by the Carden Conejo Parents' Association to the **"New Parent Tea" on Friday, September 6th**, following the Assembly. The CCPA Board Members will be there to welcome you to Carden Conejo and answer any questions you may have. This event is being hosted at the Feingold home. Thank you Mr. & Mrs. Feingold (Eli is in 1st grade).

First Day of School

School starts on Thursday, August 29th. This will be a full academic day for all grades.

Grades K—5 should wear their weekday uniform.

Friday, August 30th will be our first Assembly day. Students in K—5th are to wear their Friday dress uniform. Parents are welcome to attend Assembly in the auditorium. Students in 2nd—5th grades should bring their P.E. clothes or their weekday uniform to change into for P.E. class.

Back-to-School Morning (K—5th)

On **Friday, September 13th**, instead of our usual Friday Assembly, we will be holding our Back-to-School event in the classrooms and in the Auditorium. Parents of elementary school students are invited to their child's classroom to meet the homeroom teachers and learn more about their plans for the year. Please plan to arrive at 8:30 am. Later, we will re-group in the Auditorium to meet and hear from Carden's specialist teachers.

Town Hall Information Meeting

On **Thursday, August 29th**, all parents are invited to the school auditorium, after dropping their child off, for a Town Hall Information Meeting. Ms. Lisa Macias-Flavin will welcome everyone and provide some information about the upcoming school year.

The CCPA leadership team, and the after-school enrichment programs and the hot-lunch program will be available for questions.

Grandparents' Day

On **Friday, September 20th**, we will be celebrating the wonderful Grandparents, many of whom make it possible for the grandchildren to attend Carden. Grandparents will be seated up front during Assembly and will be honored through contributions that show how special they are, followed by classroom visits.

PLEASE NOTE

Enhanced Communication

It is a priority of Carden Conejo to improve communication between the school and the parents, and between the teachers and the parents. We have upgraded to the **AlertNow** messaging system so that we can send a telephone (voice and text) or e-mail message to you providing important information about school events or emergencies. We have also enhanced the school website (www.cardenconejo.com) to provide more timely and useful information about what is going on at the school and also to provide an easy access point to the teachers' email addresses and their personalized web pages.

Please be sure to send in the "Enhanced Communication Form" (pink copy) along with the emergency card and carpool permission form (yellow copy) as soon as possible, so that we may be sure that your important contact information is properly reflected in our systems.

School Calendar

Stay current on school events with the Carden Conejo online calendar, which can be found on our website by [clicking here](#). If you have a Gmail account, you may subscribe to this calendar so the school events automatically show up on your personal Google calendar.

Parents' Handbook

We have revised the Parents' Handbook to reflect current policies and practices at school. This new version of the Handbook is available on our website by [clicking here](#).

Please read this booklet through quickly, before school begins. This will help you gain your bearings if you are a new family, or to refresh your recollections and see what lies ahead in the next grade for your child, if you are a returning family. Throughout the year, *The Parents' Handbook* can act as a resource for questions that may arise.

Attendance

All children should be in their classes by 8:15 am. If your child is not in their classroom by 8:20 am., they are marked absent. If they arrive at this time, or after, they should go to the office first to be checked in as the attendance in all classrooms has already been taken and they will have been marked absent. If they check in at the office, the correction will be made.

The habit of being prompt is a trait that enhances one's entire life. Help your child develop this habit. It's a good one.

Carden is a philosophy for life as well as a method of education.

Health Forms

Families of children entering **Pre-School** and new families of children entering **Pre-Kindergarten** must complete, sign and turn in all health forms required by the California Department of Social Services, before the child's first day of school.

Hot Lunch Program

We are happy to continue with the lunch program, provided by Choicelunch to deliver high quality, nutritious and delicious selections each day. The new menu will offer 16 entrees per day, including at least two vegetarian options, gluten-free and vegan entrees. Each entrée comes with a choice of fresh fruit or veggie, side, and a drink. The Choicelunch technology makes ordering super easy with an iPhone or Android app and the ability to configure your account with reminders and favorites.

[Click here for sample menus.](#)

Or, for more information and to set up a lunch account, please go to www.choicelunch.com.

Our school code is: cardenconejo.

After-School Enrichment

*We are pleased to offer Chess, Science, Golf, Tennis, Sing-Like-A-Star, Legos, Peace & Passion Art, and Karate as enrichment activities. There will be information provided at the **Town Hall Information meeting on the morning of August 29th.***

Staff

Head of School:	Ms. Lisa Macias-Flavin	Pre-S/Pre-K/Jr. K Director:	Mrs. Emiko Madison
Assistant to the Head of School:	TBA	Office Staff:	Mrs. Antoinette Grassi
Business Manager:	Mr. Bob Fleming	Play Program Director:	Ms. Marie David
Director:	Dr. Holly Fleming		

Homeroom Teachers & Specialist Teachers

Pre-School:	Mrs. Curstin Aupperle Mrs. Lauren Powers Ms. Greta Weinstein (Aide)	Singapore Math:	Mrs. Donna Brunasso (Kind.—3 rd) Ms. Allison Chong (3 rd —5 th)
Pre-Kindergarten:	Ms. Lupita Ramirez Mrs. Carol Rosenberg (Co-Teacher) TBA (Aide)	Science:	Mrs. Amy Stone (Kind.—3 rd) Ms. Lisa Macias-Flavin (4 th —5 th)
Jr. Kindergarten	Ms. Marie David Ms. Katherine Fleming (Aide)	French:	Mme. Forest Roy (PS/PK/Jr.K) Mme. Marion Renslow (Kind.-5 th)
Kindergarten:	Ms. Sharen Hardy Ms. Katherine Fleming (Aide)	Performing Arts:	Ms. Tracy Krasczyk
Grade One:	Mrs. Theresa Lyon Mrs. Debra Schmidt	Art & Art Appreciation:	Mrs. Stacy O'Neill
Grade Two:	Ms. Sharon Hallett Mrs. Felicia Marmentini	Technology:	Mrs. Dorothy Bautista
Grade Three:	Mrs. Debra Gillespie Mrs. Shenetta Martin	Sports:	Mr. Jacob Schlosser Mr. Kevin Russell
Grade Four:	Ms. Mary Schohl Mrs. Jennifer Martilik		
Grade Five:	Mrs. Sadhana Sharma	Campus Security:	Officer Michael Pina (Cobalt Security)

School Uniforms for Elementary School (K—5th)

Our school uniform provides security and consistency to each child's daily routine. When all families are held accountable for the same clothing and grooming requirements, children are able to concentrate on learning and enjoying all that school has to offer. The school's traditional dress code also promotes a sense of modesty and decorum among the students. Please read the regulations carefully and help your youngster to follow them.

New uniforms can be purchased at Mills Uniforms (800-541-1850 or www.millswear.com use the school code: 106). Gently used uniforms can be purchased from "[*La Boutique Carden.*](#)" located here on campus. Purchases are contributed to the CCPA.

Our school website (cardenconejo.com) shows photos of students in uniform to help you.

Girls: Kindergarten—Grade 3

Monday—Thursday:

Sailor dress, white cuffed socks reaching above the ankle, and white leather sport shoes. Girls shoes are to be all white, or white with black accents/sole sports shoes. An acceptable black accent would be the Nike 'swish' or the Adidas bars. Girls will attend P.E. class in their weekday uniform Monday—Thursday (no changing into P.E. clothes). On cold days, girls may also wear navy blue tights.

Friday:

Plaid jumper, white "Peter Pan" blouse, red tie, navy blue blazer with the school crest, navy blue knee socks, black or navy buckle or tie dress shoes. On cold days, girls may also wear navy blue tights. On Fridays, girls in grades 2 & 3 may change into P.E. clothes or into their weekday uniform for P.E. class.

Girls: Grade 4—5

Monday—Thursday:

Navy blue skirt or navy blue slacks, blue, red or white school polo shirt, white socks reaching above the ankle, and white leather sports shoes. Girls shoes are to be all white, or white with black accents/sole sports shoes. Girls will attend P.E. class in their weekday uniform Monday—Thursday (no changing into P.E. clothes). On cold days, girls may also wear navy blue tights.

Friday:

Plaid skirt, button-down white oxford shirt, red school tie, navy blue blazer with the school crest, navy blue knee socks. Black or navy buckle, tie, or loafer-style dress shoes. On cold days, girls may also wear navy blue tights. On Fridays, girls may change into P.E. clothes or into their weekday uniform for P.E. class.

Hair and grooming guidelines

Hair of shoulder length or longer must be fastened back so it will not fall over the face. Hair-bands, scrunchies, ribbons, and clips must be school colors (red, white or blue). Bangs should not hang below the eyebrows.

Girls' and boys' fingernails should be cut short and kept clean. Fingernail polish may be worn if the polish is not chipped.

Only one simple bracelet and a watch may be worn. Students may not change or lighten their hair color. Hair extensions, beaded hairstyles and trailing head scarves are not permitted.

No valuable watches or jewelry will be allowed. No smart watches. The school is not responsible for lost or damaged items.

No body or facial piercing will be allowed. Dangling earrings are not permitted. No make-up for students will be permitted.

Boys: Kindergarten—Grade 5

Monday—Thursday:

Navy blue walking shorts or slacks, worn with a red, blue, or white school polo shirt. Plain navy, black or white socks reaching above the ankle, are to be worn with black leather sports shoes. Boys shoes are to be all black, or black with white accents/sole sports shoes. An example of an acceptable white accent would be the Nike 'swoosh' or the Adidas bars. Boys will attend P.E. class in their weekday uniform Monday—Thursday (no changing into P.E. clothes).

Friday:

Gray slacks, white button-down oxford shirt, school plaid tie, navy blue blazer with the school crest, black or navy blue dress socks, and black or navy blue dress shoes. Boys in Grade 5 may wear loafers. On Fridays, boys may change into P.E. clothes or into their weekday uniform for P.E. class.

Purchases at the School Office

The following items may be purchased new at the Office:

- P.E. shirts & shorts
- Sweatshirts
- Boys plaid ties
- Girls midddy ties
- Girls navy blue knee socks
- Carden patch for blazers

Student Drop Off and Pick Up Procedures

Drop off, pick up and parking continue to be an ongoing issue for those who reside in the neighborhood of Carden Conejo School. Since the first week of school is traditionally somewhat hectic, we would like to remind all parents to please observe the following drop off and pick up procedures.

Please begin your entry on Triunfo Canyon Road, turning onto Silver Spring, to join the line of cars waiting to enter the school driveway (please see the map for clarity.) It is customary to wait in line on Silver Spring and follow the car in front of you. As you pull into the school driveway, your child will be escorted out of the car in the morning and into the car in the afternoon. It is important that you wait for the car in front of you to pull out of the parking lot before you leave. This prevents a lot of chaos.

Any variance on this route is unsafe for the children and creates a traffic problem for other parents and community residents. Please do not park and walk your children to the school. Also, U-turns on Silver Spring are both illegal and unsafe, and left turns into the school driveway on Evenstar are not permitted.

For the safety of all children, parents and teachers, please do not use your cell-phone at any time while in the drop-off line, and until after you exit the school driveway.

